As part of EnerNOC’s Internship Program, you’ll be a key member of the EnerNOC team. Our Interns come from a variety of backgrounds, bringing a diverse range of knowledge and skills to every area of our business. An Internship position at EnerNOC may be waiting for you!

Utility Services Intern

This is an immediate 3 month opening.

EnerNOC, a leading provider of demand response and energy efficiency solutions, has an immediate need for a Program Operations Intern to join our world-class Program Operations organization. The Program Operations team coordinates cross functional activities to guarantee the cost-effective and successful delivery of energy efficiency contracts with a focus on customer satisfaction.

About the Job:

- Support the business development efforts of the Program Operations team
- Assist with the identification and documentation of best practices
- Utilize CRM and other databases to identify leads and prioritize outreach
- Identify opportunities to improve process across markets
- Participate in meetings with internal stakeholders and external utility clients

About You:

- Passionate about clean energy
- Undergraduate or Graduate Student with focus on business, communications, or engineering
- Outstanding verbal/written skills with demonstrated ability to communicate clearly & concisely
- Process-oriented with demonstrated ability to prioritize and simplify complex tasks
- Capable of interacting effectively with internal teams/stakeholders
- Proficiency with Microsoft Office products such as Visio or other graphic editors
- Strong data management skills including proficiency with Microsoft Excel
- Able to work independently or with limited supervision (i.e. a "take the ball and run with it" work style) and in a team-based environment
Above & Beyond:

- Demonstrated interest or experience in the clean energy, energy efficiency, or electric utility industry
- Demonstrated experience in producing quality deliverables

Apply for this position at:  [http://jobs.enernoc.com/san-francisco/internship/jobid10034748-utility-services-intern-jobs](http://jobs.enernoc.com/san-francisco/internship/jobid10034748-utility-services-intern-jobs)