Engineering Planner (Grade 14)

Purpose

The Engineering Planner will manage and oversee all Engineering Work and will be part of the Centralized Engineering Planning group. The planner will interact frequently with customers in many functional areas including Engineering, Maintenance, Research & Development, Logistics & Planning, QA, and Operations to provide a high level of customer service support. The Engineering Planner will develop a short term and long term plan for all engineering work (including validation, controls, changeover etc.) in the pilot plant.

The Engineering Planner complies with safety requirements, current Good Manufacturing Practices, and Standard Operating Procedures.

Major Responsibilities

- Develops short and long term engineering plan for activities occurring in the pilot plant. Plans engineering work based on agreed upon priorities amongst the suites.
- Works closely with Maintenance and Metrology planners to optimize opportunity and reduce downtime on equipment.
- Ensures planned work has the appropriate labor estimations, tools, materials, and equipment availability.
- Runs engineering support meetings and coordinates working windows with production.
- Implements other Engineering administration tasks such as SOP updates and deviations, as required.

Qualifications

- An engineering degree or equivalent is required.
- At least 2 years of related industry experience. Pharmaceutical experience is highly preferred.
- Must have demonstrated organizational skills, project management skills, and effective communication.
- Must have attention to detail along with an understanding of the quality/compliance environment.
- Customer support focused expertise is highly desirable.

Send resumes to Katharine Guineau, Senior Engineer, at katharine.guineau@abbvie.com.