Engineering Assistant II - Building Automation - Canton, MA

Division: Building Technologies (BT)  
Business Unit: Building Technologies (BT)  
Functional Area: ENG - Engineering  
Location: MA - Canton  
Req ID: 140712  
Job Type: Regular  
Job Time:  
Experience Level:  
Required Education: Associates Degree or equivalent experience  
Required Travel: 5%

Division Description:
Siemens is a global technology powerhouse that has stood for engineering excellence, innovation, quality, reliability and internationality for more than 165 years. As a global technology company, Siemens is rigorously leveraging the advantages that this setup provides. To tap business opportunities in both new and established markets, the Company is organized in nine Divisions: Power and Gas, Wind Power and Renewables, Energy Management, Building Technologies, Mobility, Digital Factory, Process Industries and Drives, Healthcare and Financial Services.

The Siemens Building Technologies Division is the world market leader for safe, energy efficient and environmentally friendly buildings and infrastructure. As a technology partner, consultant, service provider, system integrator and product supplier, Building Technologies offers fire protection, security, building automation, heating, ventilation and air conditioning (HVAC) and energy management products and services.


Job Description:
We have a new opening in our Canton, MA branch for an Engineering Assistant II. This is an excellent opportunity for a 2015 graduate to join the New England team for one of the world's largest Engineering companies.

Responsibilities:
- Modifies AutoCAD drawings, sequences of operation, bills of materials and database to help generate quality engineering submittals.
- Assembles engineered submittal booklets for contractors/customers including AutoCAD drawings, sequence of operations, bill of materials list, riser diagrams, etc.
- Prepares project training manuals and owners manuals for on-site training to contractors and customers.
- Reviews key documentation and assist in designing stand-alone networks, LAN and electrical power trunks of DDC controllers, tracks and order materials.
- Maintains a submittal filing system, the AutoCAD filing system, and the engineering reference library.


See full details this position and other openings and apply online at: