SELECTING AND ENROLLING IN CLASSES

For new College of Engineering students participating in online NSO
SPIRE TUTORIALS AVAILABLE

• Getting Started https://www.youtube.com/watch?v=3aFldMyYVkJ
• Searching for Classes https://www.youtube.com/watch?v=h-rhzyhuOsw
• Enrolling in Classes https://www.youtube.com/watch?v=zYYdCfID218
BEFORE ENROLLING

If you have not already taken your Math and English Writing Placement exams, you must do so now.

- Math Placement Information
- Writing Placement Information
YOUR FIRST SEMESTER SCHEDULE

College of Engineering students will generally have a fall schedule that looks like this:

- **Engin 11x or 197E** (discipline-specific or general sampler introductory class)*
- **Physics 151 or Chemistry 111***
- **Math 131** (or Math 132 if you have AP credit for Math 131 or otherwise believe you should take a more advanced calculus course [contact an advisor if this is the case])
- **Englw 112 or Englw 111** depending on your writing placement score*
- **1 General Education course** (SBU/SBG/HSU/HSG/ATU/ATG/ALU/ALG) selection instructions follow.

*Depending on the Engineering curriculum you choose)

**If you are unable to enroll in English Writing, enroll in two General Education courses and take English Writing in the Spring.
1. Log into SPIRE
2. Select “search for classes” button (or Class Search tab at top)
3. Select correct semester from drop-down menu
4. Select course subject from drop-down menu
5. Enter course number in right-most box next to Course Number
6. Select the “Search” button
UNDERSTANDING SEARCH RESULTS FOR ENGIN, PHYS, CHEM

These classes have two components: a lecture and an associated lab section.

Note that open classes are indicated by a green circle. Full classes are indicated by a blue square.

Click the hyperlinked section number to see a course description including restrictions and gen ed category if applicable.

This class is a lecture, choose this first, SPIRE will then bring you to a page to choose an associated lab.

Available courses will have a “Select Class” button here. Click this button and then “Next” to add course to your shopping cart. Then go to the “add” tab at the top of the page, select the box next to the course number, and click on the “enroll” button. On the subsequent page select “finish enrolling” to enroll in that class.

This and the two below are labs (you must take a lab along with a lecture); you will pick your lab after selecting your lecture.

This yellow box indicates the course is only open to certain students. Click the hyperlinked section number to see restrictions along with course description.
Your math class has two components: a lecture and a discussion section.

Available courses will have a “Select Class” button here. Click this button and then “Next” to add course to your shopping cart. Then go to the “add” tab at the top of the page, select the box next to the course number, and click on the “enroll” button. On the subsequent page select “finish enrolling” to enroll in that class.

This (and several others below) are lectures: pick your lecture first.

This discussion section is associated with the lecture above (section #8 both start with 05). If you pick the lecture 05 you will subsequently be brought to a page to select this associated discussion section.
UNDERSTANDING ENGLISH WRITING SEARCH RESULTS

When searching for Englwr 111/112, the subject is “English Writing Program” not “English”

You will only need to pick a lecture (no associated lab or discussion section). Scroll down through list to see all available lectures. Be sure to note those open (indicated by a green circle) versus the sessions that are already filled (indicated by a blue square).
SEARCHING FOR GENERAL EDUCATION CLASSES

1. Enter desired semester
2. Leave subject and course number blank
3. Select “Undergraduate” from Course Career
4. Select “*University” from session
5. Further below next to Gen Ed Category select the Gen Ed requirement you would like to fill
   A. Can select SB/HS/AT/AL/I
   B. If you haven’t yet fulfilled your diversity requirements you should include a U or G in your search (SBU/SBG/HSU/HSG etc) to fulfill one of those requirements at that same time.
UNDERSTANDING GENERAL EDUCATION
SEARCH RESULTS

PLEASE NOTE: ADVISORS CANNOT TELL YOU WHAT GEN ED TO TAKE
We will gladly tell you if your selected Gen Ed meets College requirements.

Some Gen Eds will have a lecture and discussion. Pick the lecture first, as with all courses.

Available courses will have a “Select Class” button here. Click this button and then “Next” to add course to your shopping cart. Then go to the “add” tab at the top of the page, select the box next to the course number, and click on the “enroll” button. On the subsequent page select “finish enrolling” to enroll in that class.

Classes will be alphabetical by subject. There will be many subjects—scroll through the list to see your options.

Some classes will be restricted: you may be able to take it (for example, some are reserved for first year students only— you could take this class.) To view the restriction, select hyperlinked section number.

To see the course description, select hyperlinked section.